

## Verification of Receipt of Policies and Procedures

I certify that I have received a copy of, the policies and procedures listed below. I understand that if I have any questions or if I do not understand anything in the Policies and Procedures, I will immediately contact Transource Logistics in order to obtain an explanation. I understand that violating these policies and procedures either intentionally or unintentionally could lead to disciplinary action.

Check the sections that you've received.

Document	Check if Received
Driver Qualification & Hiring	
Driver Orientation & Training	
Prohibited Driving Practices	
Speed Limit Policy	
Use of Electronic Equipment While Driving Policy	
DOT Drug and Alcohol Policy	
Drug and Alcohol Symptoms and Effects	
Drivers Logs Policy	
Hours of Service Rules	
Log Auditing Policy	
Roadside Inspection Policy	
Vehicle Breakdown and Road Repair Policy	
Driver Vehicle Inspection Policy	
Annual Vehicle Inspection Policy	
Scaling of Loads and Proper Loading	
Paperwork Procedures	

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_